Return-to-Learn Plan
2020-2021
CLINTON RED TORNADOES
Return-to-Learn Plan
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Introduction
The leadership and Board of Education for Clinton Public Schools firmly believes that our students need to be in a school environment. The safety and security of our employees and students will always be priority #1. In order to do this safely it is vital that we have a detailed plan related to every aspect of our daily operations. This plan represents weeks of planning and preparation and input from hundreds of individuals on how to best get our students and employees back to school.

Guiding principles
In order to ensure the continued well being of all our students and employees, the following guiding principles have been put in place:

1. Employee and Student Safety Measures
2. Input From School and Community Members
3. Following Health Guidelines
4. Support for Families
5. Equitable Access to Instruction

How the plan was developed
The Clinton Public Schools Return-to-Learn Plan was developed through a month-long process of meeting with the district leadership team, the Board of Education, teachers, students, parents, and community members. Additionally, surveys were distributed to staff members and parents/guardians containing questions pertaining to a safe and healthy return to school. The district has also received guidance from the Centers for Disease Control, State Department of Education, State Health Department, and Custer County Health Department. All of the input and data compiled throughout this process has been carefully reviewed to ensure that decisions are made according to what is best for the community of Clinton and for Clinton Public Schools. As with any plan, details will change according to our better understanding of the evolving situation.

Important Guidance on COVID-19
- [CDC Considerations for Schools](#)
- [CDC K-12 School: Readiness and Planning Tool](#)
- [CDC How to Protect Yourself and Others](#)
- [Oklahoma State Department of Education Return to Learn Oklahoma](#)
- [Symptoms of COVID-19](#)
Symptoms of COVID-19
People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19 and are encouraged to contact their primary care physician:

<table>
<thead>
<tr>
<th>Cough</th>
<th>Shortness of Breath or Difficulty Breathing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Or at least two of these symptoms:</td>
<td></td>
</tr>
<tr>
<td>Fever (100.4°F)</td>
<td>Chills and/or repeated shaking with chills</td>
</tr>
<tr>
<td>Muscle Pain</td>
<td>Headache</td>
</tr>
<tr>
<td>Sore Throat</td>
<td>New Loss of Taste or Smell</td>
</tr>
</tbody>
</table>

Important Contacts
- Tyler Bridges, Superintendent: 580-323-1800, tyler.bridges@cpsreds.org
- Adam McPhail, Assistant Superintendent: 580-323-1800, adam.mcphail@cpsreds.org
- Sheffield Southall, District Nurse: sheffield.southall@cpsreds.org
- Nance ES Principal, Janalyn Taylor, 580-323-0260, janalyn.taylor@cpsreds.org
- Southwest ES Principal, Nathan Meget, 580-323-1290, nathan.meget@cpsreds.org
- Washington ES Principal, Gene Ray, 580-323-0311, gene.ray@cpsreds.org
- Clinton MS Principal, Kyle Hilterbran, 580-323-4228, kyle.hilterbran@cpsreds.org
- Clinton HS Principal, Paula Harp, 580-323-1230, paula.harp@cpsreds.org
- Custer County Health Department: 580-323-2100
Employee and Student Safety

Employee Screening and protocols
To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our employees, daily we will be requiring employees to complete a self-screening which includes answering a set of questions related to COVID-19 symptoms. The employee self-screening can take place at the school site or at the employee’s home.

- Daily online form provided to all employees.
- Each building/department in the district will have multiple temperature-taking devices.
- Employees should report any temperature of 100.4 degrees or higher to their supervisor immediately.
- All screening information will be kept confidential.
- If an employee becomes ill at work or if another person is exhibiting symptoms of COVID-19 at work, they may be asked to leave work and go home or to the nearest health center.

Student Screening and Protocols
All CPS students will not be screened at school daily; however, portions of each school’s population will be screened each day. In order to limit exposure and possible spread of COVID-19, it is important that any student who has a fever of 100.4 degrees or more be picked up by a parent or approved adult as soon as possible. If a student has a 100.4 degree or higher:

- That student will be taken to a safety area immediately.
- The student may return to school when they have been fever-free for 3 days without the use of medicine or have a COVID-19 test confirming a negative prognosis or the release from their primary care provider.
- Any student sent home for fever or COVID-19 symptoms may participate in distance learning activities provided by the teacher, and as long as those assignments are completed satisfactorily and on time, absences will not be counted against the student.
- If your student is sick or has recently had close contact with a person with COVID-19, we urge you to keep them home. Do not send a sick child to school.

Employee/Student COVID-19 Positive
If an employee or student has been diagnosed with COVID-19, they may return to the school when all 3 criteria are met:

1. At least 24 hours with no fever without the use of fever-reducing medications) or two consecutive negative tests (24 hours apart); and
2. Improved respiratory symptoms (cough, shortness of breath, etc); and
3. At least 10 days have passed since symptoms first occurred.

Employee/Student COVID-19 Exposure
If an employee or student has been directly exposed (6 ft or closer for a period of 15 minutes or more) to an individual that has been diagnosed with COVID-19, they will be asked to quarantine/isolate for a period of 14 days. Immediately upon notice of a positive COVID-19 employee or student, the district will begin contact tracing to determine the individuals that will be asked to quarantine/isolate and they will be notified as quickly as possible.
Student or staff share they have been exposed/in close contact, within 6 feet for 15 minutes or greater, with someone who...

- Has tested positive for COVID-19.

- Is being tested for COVID-19.

- Has been in close contact with someone who may have been exposed to COVID-19.

- Practice physical distancing.

- May have been exposed to COVID-19.

- Self-isolate for 14 days from last exposure to COVID-19 contact.
- Consider COVID-19 testing.
- Contact your health care provider.
- If COVID-19 positive, may return to work when cleared.

- Contact your health care provider.
- Practice physical distancing.
- Self-check for COVID-19 symptoms.
- Consider COVID-19 testing.

**SIGNS AND SYMPTOMS OF COVID-19**

- Fever 100.4 F
- Chills
- Congestion or runny nose
- Cough
- Shortness of breath
- Difficulty breathing
- Diarrhea
- Nausea/vomiting
- Fatigue
- Headache
- Sore throat
- Muscle or body aches
- New loss of taste or smell
SICK?
PLEASE STAY HOME.
The revised school calendar, approved by the school board on June 22, 2020, is designed to limit exposure to the virus and allow district staff to make adjustments to COVID-19 related virtual learning needs. Because we are expecting possible multiple-day disruptions during the school year, we are implementing at least one virtual day each month as a way to acclimate students, staff, and parents to virtual learning at home.

- Virtual days will allow us to
  - Limit exposure to the virus
  - Practice virtual learning in case of an extended closure due to exposure
  - Provide additional time and space for deep cleaning
  - Provide additional time for teacher professional development
- The academic school calendar is published on our district website at www.cpsreds.org.
Communication

All communication with parents and the community will be delivered through Infinite Campus messenger (email and text) and the district Facebook page @OKClintonPublicSchools. Direct communication with site principals and teachers through text and email will be used on a regular basis. Clinton Public Schools is committed to strong communication and responsive action. If you need assistance and cannot reach your site, you may reach out to Tyler Bridges, Superintendent, at tyler.bridges@cpsreds.org or call 580-323-1800.

Please update your information on a regular basis.

- Visit https://enroll.cpsreds.org to update your contact information

Visitors, Gatherings, and Field Trips

- All school visitors will be screened upon entering the school office.
  - Any visitors past the school office will only be approved at the discretion of the site principal.
  - All visitors will be required to complete a short health screening questionnaire.
  - Face coverings will be required of all visitors.
  - All visitors will be required to use hand sanitizer upon entering.
  - All visitors will be asked to social distance when possible.
- Virtual gatherings will be conducted where possible (assemblies, programs, field trips).
- No field trips at this time.
- Open House and Meet the Teacher will be conducted virtually and by appointment.
- At this time, parents will not be allowed to walk their child to the classroom.

Student screening

We ask that parents utilize the home screening questionnaire to screen their kids before leaving their homes.

- Click here to access the home screening questionnaire.

Required Use of Face Coverings

- The Oklahoma State Department of Education has indicated that a statewide face-covering requirement for students and staff will be discussed at the July 23rd meeting. Clinton Public Schools will edit the use of face coverings policy at that time.
- Bus drivers and bus riders
- Cafeteria staff
- Office staff during high-traffic hours
- Students and staff are reminded that by wearing a mask at school, they are protecting both themselves and those around them. With respect to the spread of the virus, the optimal, safest situation is for students and staff to wear a mask at all times.

Cleaning procedures and protocols

- Each site will have a checklist and a timeline of completion for daily sanitization practices.
- Electrostatic disinfectant sprayers are located at each school site.
- Electrostatic disinfectant sprayers will utilize hypochlorous acid. For more information on hypochlorous acid, please visit https://www.forceofnatureclean.com/what-is-hypochlorous-acid/
- School staff will provide continual cleaning of commonly touched surfaces (door handles, bathrooms, water fountains, etc.).
- As many hallway drinking fountains as possible will be replaced by bottle filler stations.
- Deep cleaning of all surfaces will take place on scheduled virtual days.
Bathrooms
- In addition to normal cleaning procedures, sanitization using electrostatic disinfectant sprayers will take place each day after passing periods, during the lunch period, and the end of each day.

Classrooms
- Sanitized using electrostatic disinfectant sprayers during the teacher's planning period.
- Each classroom will have a bottle of disinfectant spray for teachers to disinfect as needed.
- Where available, students will wash their hands with soap and water when entering the classroom.
- Each classroom will have hand sanitizer for students and staff to sanitize hands in classrooms where soap and water are not available.
- Students and staff will limit the sharing of supplies, utensils, devices, toys, books, and learning aides.
- All classes will maintain assigned seating where possible.

Buses
- Parents/guardians are strongly encouraged to bring their student to school when possible.
- Each bus will be sanitized with electrostatic disinfectant sprayers after each route.
- All drivers and riders will be required to wear a mask at all times.
- When weather allows, all bus windows will be down for proper air circulation.
- Hand sanitizer will be provided on all buses and used when boarding.
- After-school routes have been modified to limit mixing of students among schools.
- All buses will maintain assigned seating.

Cafeteria
- Students will use hand sanitizers located in the cafeteria.
- Students will practice social distancing as much as space allows. We will limit the number of students in the cafeteria as schedules allow.
- Breakfast/lunch locations will be determined by each site. This could be in the classrooms, outside, or in the cafeterias with social distancing being taken into consideration.
- Serving procedures will be modified to speed up serving times and allow for more social distancing.
- Optional meal serving locations will be offered to limit large groupings of students.
- Staggered lunch schedules to accommodate less mixing of students.
- All cafeterias will maintain assigned seating.

Personal protective equipment (PPE)
- Clinton PS has purchased bulk supplies of disposable gloves, disposable face masks, gel hand sanitizer, disinfectant, paper products, hand soap, and other commonly used items.
- The district will promote a culture of good hygiene practices and teach proper hygiene practices to model the safest behavior possible.
- There will be signage district wide concerning safe and healthy practices.

Facility Use by Outside Organizations
- Facility use by outside organizations will be determined on a case by case basis. Consideration will be given for organizations able to commit to guidelines for limiting exposure to the COVID-19 virus. Additional cleaning fees may be required.
Recess
Modifications to recess schedules to limit mixing of student groups will occur where possible. The district believes recess is a vital part of the health and well being of students and will not remove recess from the schedule. As needed, equipment will be sanitized between student groups.

Pickup and Dropoff
Pickup and dropoff at each school site will remain the same with precautions taken for social distancing and limiting the mixture of student groups.

Athletics and Extracurricular Activities
- Facilities and equipment will be sanitized daily using electrostatic disinfectant sprayers.
- Procedures for athletics and extracurricular activities will be followed in conjunction with recommendations from OSSAA and our local health professionals. Information about practices and precautions will be posted through each activity’s sponsor or department.

By the Numbers
In preparation for a safe and efficient return to school during these challenging times, Clinton Public Schools has purchased:
- 380 gallons of gel hand sanitizer with hand pumps
- 20 electrostatic sanitizing sprayers
- 300 gallons of hypochlorous acid
- 250 face shields
- 2000 disposable face masks
- 5000 washable student face masks
- 350 chrome books
- 350 iPads
- 25 Swivi camera systems
- 100 Verizon wireless hotspots
- 20 long-range outdoor hotspots
## Academics and Growth

<table>
<thead>
<tr>
<th>Option #1</th>
<th>Option #2</th>
<th><strong>Option #3</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>All At-School Learning</strong></td>
<td><strong>Distance Learning</strong></td>
<td><strong>100% online curriculum</strong></td>
</tr>
<tr>
<td>PK-12</td>
<td>(Health Reasons)</td>
<td>Edgenuity (KG-6)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Edmentum (7-12)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Learning Management System</th>
<th>Learning Management System</th>
<th>100% online curriculum</th>
</tr>
</thead>
<tbody>
<tr>
<td>PK-4: SeeSaw 5-12: Canvas</td>
<td>PK-4: SeeSaw 5-12: Canvas</td>
<td>Edgenuity (KG-6)</td>
</tr>
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<td></td>
<td></td>
<td>Edmentum (7-12)</td>
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</tbody>
</table>

- **Remain a Clinton PS student**
  - In-person classroom setting and schedule with added safety and sanitation protocols.
  - SeeSaw/Canvas connects all teachers, students, and parents for seamless learning transitions in the event of school closures
  - 24-7 online access to submitted and/or graded assignments
  - Participate in school-sponsored athletic and arts programs (NCAA compliant)

- **Remain a Clinton PS student**
  - Same curriculum used for the traditional classroom setting for an easy transition if needed for intermittent health concerns
  - SeeSaw/Canvas connects all teachers, students, and parents for seamless learning transitions in the event of school closures
  - 24-7 online access to submitted and/or graded assignments
  - Participate in school-sponsored athletic and arts programs (NCAA compliant)

- **Remain a Clinton PS student with Clinton PS teachers**
  - Available for grades K-12
  - Individualized plan
  - Accessible anywhere
  - Flexible schedule
  - 24-7 online access to submitted and/or graded assignments
  - Communication between teacher and parent, with regular updates required
  - Technology and internet provided, as needed
  - Participate in school-sponsored athletic and arts programs, as long as the student is enrolled in one hour during the regularly scheduled school day and physically on campus during that class period (not NCAA compliant)
  - If option #3 is chosen, your student will remain in all-virtual for at least an entire semester.

*This option is for short-term illness/absence due to a health-related reason. Doctor documentation must be provided and parents must contact the site for further instruction.

*If you would like to enroll your child in the all-virtual option, please visit https://enroll.cpsreds.org. Deadline to enroll in all-virtual is August 7th.

*All students are automatically enrolled in Option 1

**Students who choose option 3 must remain in that learning pathway for a full semester or academic year. Parents may contact the site principal to discuss any changes to a learning pathway. An instructional team will determine the need for transitions to another learning pathway upon parent or student request.**
**Student with Special Needs**

Individualized Education Plans (IEP), 504 Plans, and English Language Academic Plans will be followed with the assistance of site principals. District related services providers, such as speech and OT/PT, will be in contact with students and parents to arrange for continued services within the constraints of this public health crisis. IEP and 504 meetings will be held in person unless a request is made for a phone or video conference. All IEP/504 team members are required to participate. For information about IEP and 504 plans, contact Janelle Shepherd at janelle.shepherd@cpsreds.org. For information about English Language Services, you may contact April Aston at april.aston@cpsreds.org.

**Access to Technology**

Devices will be provided for students. Teachers and principals will help identify students who need technology assistance and a checkout system will be utilized. Students who choose learning option #3 will have access to a device at the beginning of the school year.

**Enrollment**

CPS has moved to online enrollment. All enrollment information can be found at enroll.cpsreds.org

**Internet connectivity**

- [Click here for a map of Clinton public wifi locations](#)
- Clinton Public Schools has purchased wireless hotspots to distribute to homes that do not have internet access. These devices will be given on an as-needed basis.
- The district has purchased additional long-range outdoor wireless access points to further broaden the range of publicly available wifi in the community.

**Virtual days**

- Teachers and staff will be provided with additional professional development opportunities and opportunities to collaboratively plan.
- Virtual days are considered a day of attendance for students and students will be expected to complete coursework on those days.

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**Prevent the Spread of COVID-19**

Take the same precautions you would to avoid colds and flu.

- Wash your hands.
- Stay home when sick.
- Cover your cough.
Whole Child & Family Supports

Student and family needs
- The district will continue to offer services through the food pantry, clothing program, Backpack for Kids program, and the hygiene closet.
- Clinton Public Schools has added additional partnerships with Red Rock Behavioral Health Services and Multi-County Youth Services to provide additional counseling services.

Counseling services
- All school sites will maintain full-time counselors.
- Clinton PS has added a full-time licensed professional counselor for student, family, and staff counseling.
- For additional information about mental health, contact your school’s site principal or Adam McPhail, Assistant Superintendent at adam.mcphail@cpsreds.org.

Option 1 1: Food assistance
Option 2 2: Basic school supplies
Option 3 3: Social-emotional support Op
Option 4 4: Device support
Frequently asked questions

What is all-virtual learning? Virtual learning means the student takes all of his/her courses in a virtual setting away from the school regardless of schools being open or closed. A certified teacher directs the instruction through the use of a learning management system. The all-virtual option is a semester-long commitment. Virtual Instruction is offered K-12. Students enrolled in all-virtual may participate in extracurricular activities. Students will be responsible for transportation to and from extracurricular activities. All-virtual instruction allows students to have a flexible learning schedule instead of a traditional class schedule. Virtual learning can happen any hour of the day.

How will virtual learning be different from at-home learning during the closure last spring? Students who select virtual school will be required to attend and fully participate. Virtual school this year will be a full course load of instruction and assignments that is comparable to what students who are attending school in-person will be required to complete.

What is Canvas/Seesaw? Canvas and Seesaw are learning management systems/portals where students will access their assignments, communication, and grades. The system streamlines all the digital tools and content that teachers and students use, for a simpler, more connected, learning experience.

Where can I get a free COVID-19 test? Custer County Health Department, call for appointment 3030 Custer Ave. Clinton, OK 73601 (580) 323-2100

What happens when someone tests positive?

- If a student or staff member exhibits symptoms of COVID-19, that individual will be isolated immediately.
- If a positive case is identified, district staff will consult with the Oklahoma State Department of Health and state epidemiologists for anyone who has been determined to have had close contact with someone positive for COVID-19 to determine what action will be taken.
- Individuals diagnosed with COVID-19 may not visit a school facility until the following criteria are met:
  - At least 24 hours with no fever without the use of fever-reducing medications) or two consecutive negative tests (24 hours apart); and
  - Improved respiratory symptoms (cough, shortness of breath, etc); and
  - At least 10 days have passed since symptoms first occurred.
What if an individual has symptoms, but has not been evaluated by a medical professional or tested for COVID-19? The district will assume the individual has COVID-19 and will not allow the person to enter a school facility until the individual has completed the three criteria listed above.

What if the individual has symptoms and wants to return to work before completing the above self-isolation period? Schools may have a policy requiring the individual to obtain a medical professional’s note clearing the individual for return based on an alternative diagnosis.

Can districts refuse an individual access to school property or a school sanctioned event if they have the virus? Yes. Existing law provides that persons having a communicable disease are prohibited from attending a private or public school. Schools should notify a local health department with any questions or concern about any coronavirus related illness of a student, staff member or other member of the public, make preparations to send that individual home and advise them to seek medical advice.

Will the school close if there is a positive test? A positive diagnosis does not necessarily mean shutting down a school site or the entire district. CPS does not have a “set” number of cases that will trigger a closure of a bus route, site, department, or the entire district. We will work closely with medical professionals and the Custer County Health Department to make those decisions. It is important to note that health officials at all levels are predicting interruptions for traditional on-campus learning for the upcoming school year. CPS will work hard to keep as much of the district open as possible.

What can I do to help?
- The district will be in need of additional substitute teachers, bus drivers, and custodial staff. If you are interested in working for Clinton Public Schools, please apply at https://www.cpsreds.org/19978_2.
- Donations of hand sanitizer, disinfectant wipes, masks, no touch thermometers, and additional school supplies would be helpful at each site.
- Taking your child’s temperature on a daily basis prior to them leaving the house.
- **Keeping students home if they exhibit any symptoms of any illness.**
- Keeping students quarantined for 14 days if they have had any exposure to someone who has tested positive for COVID-19.
- Preparing your home and child with supplies and devices for remote learning if possible and feasible.
- Letting your child’s teacher or school know if you need assistance with internet access, devices, or meals.
- Having masks or other appropriate face coverings available for students to have at school if needed.
- Openly communicating any concerns directly with your child’s teacher or school site.
- Working with the school site as they change visitor protocols and the check in/check out processes as warranted.